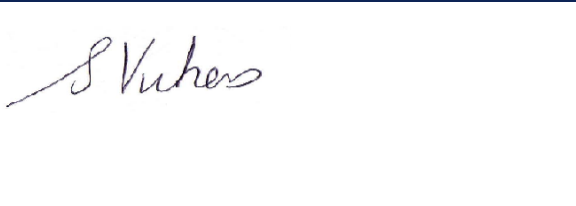


Health and safety policy

This is the statement of general policy and arrangements for:		<u>The Thorold Arms Community Benefit Society Limited</u>
Stuart Vickers		has overall and final responsibility for health and safety
Society Volunteers		have day-to-day responsibility for ensuring this policy is put into practice
Statement of general policy	Responsibility of: Name/Title	Action/Arrangements (What are you going to do?)
The Society recognises and accepts its responsibility to protect the Health & Safety of all visitors to the workplace (including contractors, volunteers and any members of the public) who might be affected by its activities.	Stuart Vickers	Ensure Society Volunteers are aware of H+S policy, risk assessments and their obligations thereunder Appointment of suitably qualified and experienced contractors to carry out works.
The society will engage and consult with contractors on day-to-day health and safety conditions	Society Volunteers	Contractor briefings

Signed: Stuart Vickers		Date:	19 th July 2019
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Health and safety law poster is displayed at (location)	Not Applicable at this time
First-aid box is located:	TBC
Accident book is located:	TBC

Company name: The Thorold Arms Community Benefit Society Limited

Date of risk assessment: 19th July 2019

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
Slips, trips and falls	Contractors and volunteers may be injured if they trip over objects or slip on spillages.	General good housekeeping is carried out. No trailing leads or cables. Work areas to be kept clear. Adequate lighting available including stairways	Ensure Contractors are aware of Society H+S policy and uphold their obligations	All Contractors and Volunteers to monitor	Ongoing	
Fire	Contractors/Volunteers could suffer from smoke inhalation/burns	General good housekeeping is carried out No naked flames unless a fire extinguisher is brought to site Contractors advised of escape routes	See above	Society representative	Ongoing	
Overhead Work/Falling Objects/Scaffolding and other access equipment	Contractors, Volunteers and members of the public	Society H+S policy to be shared with all Contractors.	This will mostly fall to Contractors to ensure safety measures. Work must be controlled to make sure that objects and people can't fall. Access/ladders must be removed/locked away out of working hours. Appropriate steps taken to exclude non workers from areas of risk. Public notices.	3 rd party contractors responsible for ensuring H+S of all who may be affected by construction work and controlling site risk. Society representative to monitor Contractor performance.	Ongoing	
Delivery and other site vehicles	Obstructing pavement during deliveries or parking in school restricted zone could hide people trying to cross the road or prevent approaching vehicles from seeing pedestrians.	Liaising with Contractors on their responsibilities	Safe routes and barriers must be in place to make sure that pedestrians are not put at risk from moving vehicles. Prevent public access to car park when deliveries are due to take place and where possible allocate space for delivery vehicles off road.	3 rd party contractors responsible for ensuring H+S of all who may be affected by construction work and controlling site risk	Ongoing	

Public protection/ segregation of works/hazards/traffic	Parents and school children using the car park. Members of the public accessing the site Maneuvering vehicles may not see small children in car park	Liaising with Contractors on their responsibilities Reversing of vehicles to be supervised.	Barrier off work areas Isolate and immobilise vehicles and plant when not in use. Secure site adequately at end of working day Close site to public access if necessary. Public notices.	3 rd party contractors responsible for ensuring H+S of all who may be affected by construction work and controlling site risk	Ongoing	
Storing and Stacking materials	Falling materials could cause injury Children climbing on stored materials	Good housekeeping Liaising with Contractors on their responsibilities	This will mostly fall to Contractors to ensure safety measures. They can reduce the risks by storing materials securely within the site perimeter and away from perimeter fencing. Public notices.	3 rd party contractors responsible for ensuring H+S of all who may be affected by construction work and controlling site risk	Ongoing	
Openings and Excavations	Contractors could be injured if they strike underground services. Risk to other parties from falling into excavations, manholes, stairwells or from open edges.	Liaising with Contractors on their responsibilities This will mostly fall to Contractors to undertake underground services location and employ safe digging practices. Adequate lighting cellar stairway.	Suitable barriers or covers should be in place eg over trenches Prevent public access to property including grounds. Public notices.	3 rd party contractors responsible for ensuring H+S of all who may be affected by construction work and controlling site risk	Ongoing	
Vulnerable groups	School children when car park is being used for school pick up and drop off.	Liaising with Contractors on their responsibilities and making them aware of the use of the car park by parents on the school run	Car park will be closed off during construction work.	3 rd party contractors responsible for ensuring H+S of all who may be affected by construction work and controlling site risk	Ongoing	

