

TTA MANAGEMENT COMMITTEE

Final Minutes

9 SEPTEMBER 2018, 3-5 pm, Elmwood, Main Street, Marston

Attendees:

Sandra Allen
Ian Tyler
Rob Morley
Kevin O'Sullivan
Stuart Vickers

Apologies:

Melanie Ellerington
Steve Richards
Tim Found
Mike Allen

1. Minutes of the previous meeting (16th August) were approved
2. Update on actions:
 - a. Announcement and poster for AMM. Due to the absence of many of the Management Committee it was agreed to move the AMM to 28th Oct 18 at 3pm.
MA to book VH;
SA to send out announcement and contact all members.
 - b. Electrical and piping checks. **SV** to organise in next 2 weeks
 - c. Point of sale hardware: **IT** – to be done in coming months. Advice from Accountants and BII also to be sought.
 - d. Marketing: **RM** had contacted JS at Accappella who was keen to join the team.
 - e. Naming the pub. Final decision will be announced at the AMM
 - f. Garden landscaping; **SA** to check locally but also talk to other institutes known to train in landscape gardening.
 - g. Contact with Brackenhurst campus: **MA** – landscape gardening not part of the curriculum at Nottingham Trent
 - h. Pop-up pub: **MA/SA** – to be arranged
3. Timetable for renovation.
 - a. Quotes from builder: **SV/KO'S**
Still awaiting quote and information from the structural engineer.
SV and sub-committee to review budget estimate and report back to MC
 - b. Meeting with interior designer: **SA**. Had met designer (IS) at the pub and shared current plans. IS and will come back to SA with ideas and designs free of charge.
 - c. Activities for volunteers. To be organised when water and power working in the pub.
4. Approval of accounts 2017-2018.
The final accounts prepared by David Cadwallader & Co Limited were reviewed and approved by all present. TF had reviewed and approved previously.
5. Agenda for AMM was approved
6. Further funding:
 - a. Items for specific funding – Need detailed quote broken down for separate items in order to try to match to relevant funding body.
SV to get appropriate quote
IT to check with his contact at SKDC
SA to check LEADER application with regard to tourism aspect
ALL to look for other funding opportunities
7. **IT** to arrange further discussions with Carlsberg.
8. **MA/SA** to contact local press to try and get further coverage of our campaign. **SA** to prepare article for Together magazine.

The meeting closed at 4:40 pm.