

TTA MANAGEMENT COMMITTEE

DRAFT MINUTES

27 September 2018, 7-9 pm, Oliander House, Main Street, Hougham

Attendees:

Sandra Allen
Melanie Ellerington
Tim Found
Mel Gardner
Stephen Manuel
Rob Morley
Kevin O'Sullivan
Fran Stephens
Ian Tyler
Stuart Vickers

Apologies:

Mike Allen
Paul Mann
Jason Scott

SA welcomed new members of the committee. Although election of MG, SM and FS will not be formalised until the AMM there are only the same number of candidates as places on the MC and so election is a formality.

Minutes of the previous meeting on 9th September 2016 were approved

Update on actions:

- a. AMM to take place on 28th Oct 18 at 3pm. **MA** had booked VH; **SA** had sent out announcements, contacted all members, arranged for posters at pub and registered office, sent out details of members standing for election to the management Committee..
 - b. Electrical and piping checks have been completed. Some repairs to water pipes had been done and the electricity supply appeared to be safe. However, until the building is occupied more regularly e.g. for renovation work both the power and water will be switched off except during activities in the building.
Contracts with suppliers were in place (British Gas) or waiting response from supplier (Anglian Water).
 - c. Garden landscaping: **SA** waiting for local person to reply.
 - d. Pop-up pub: no progress
 - e. Articles had been prepared for Together magazine and Village Link. These had been sent to all local press and radio – but no response so far.
1. Update on Key Fund Loan and More than a Pub Grant. **SA** reported that Key Fund had requested a number of documents on Monday. These had all been provided and it was anticipated that the loan would be in the bank account tomorrow.
 2. Timetable for renovation.
 - a. Sufficient quotes had been received from the builder to meet the needs of Key Fund. These would be analysed in detail and modified as necessary. Once Key Fund loan in place we can book the builder for, at least, first elements of the renovation.
SV/KO'S
The disabled toilets would need planning permission. **IT** to supply **SV** will all available drawings. **SV** to handle planning application on behalf of TTA.
 - b. Activities for volunteers. **SV/KO'S** to organise small working party to lift the floor and stack inside the pub until they can be put through thickener. Once floor has been lifted other activities will be planned.

3. Progress with job adverts. Draft job descriptions had now been prepared and job advert to be draft for next meeting: **RM, TF, SA**
4. Discussions with Carlsberg. **IT, RM, SA** had met with Carlsberg representatives who were keen to help with a loan at a very competitive rate but this would mean some form of tie with them for beer, wine, spirits, mixers, although we would still remain a “free house”. They would also refit the cellar and provided other consumables (glasses, bar towels, beer mats etc) and access to bar fridges. They had promised to send an offer. We should also consider approaching other breweries to see what deal they can offer.
5. Other funding opportunities. **SA** reported that LEADER had now closed for Kestevens. She had attended a Power to Change grantee event in Leicester on Tuesday and had a list of likely funding bodies. Now that we had quotes will look at matching grant application with specific aspects of the renovation.
IT had not heard from SKDC – to follow up.
Thorold in Canada: **IT** to write to them to see if they may provide some financial support. Will also write to Mr Thorold again now that we own the pub.
6. FCA Return: **SA** reported that she had completed FCA return and had acknowledgement of receipt.
7. Preparation for AMM. All seemed to be in hand.
8. Any Other Business.
SA to ask for volunteers to maintain the gardens over the coming months.
SA to speak to Paul Wood to see if he can apply political pressure regarding Council Tax and Building Rates whilst the property is uninhabitable.

The meeting closed at 9:20pm.