

MINUTES

TTA Management Committee Meeting Thursday 22nd November 2018 7pm, Oliander House, Main Street, Hougham

Attendees:

Sandra Allen
Melanie Ellerington
Tim Found
Mel Gardner
Paul Mann
Stephen Manuel
Jason Scott
Ian Tyler
Stuart Vickers

Apologies:

Rob Morley
Kevin O'Sullivan
Fran Stephens

- 1) Minutes of the previous meeting on 28 October 2018 were approved.
 - 2) Update on actions from the previous meeting:
 - a) Full plans had been submitted and if we have heard nothing by 26th December they can be considered to be approved.
 - b) Working party to lift the floor – this had been done on Saturday 17th November.
 - c) Job advert for management couple was close to completion. Planned to advertise by the end of November.
 - d) Discussions with Carlsberg. IT had re-contacted Carlsberg and formally requested a proposal from them
 - e) Domain names: **JS** had secured the following domain names:
<http://www.thethorold.com>; <http://www.thethorold.co.uk>. They have been registered for 10 years.
He has also set up a couple of emails:
(twitter@thethorold.co.uk, facebook@thethorold.co.uk)
He also secured the Handle of @TheThorold for Facebook
(<https://www.facebook.com/TheThorold>)
and for Twitter the Handle @TheThoroldPub (<https://twitter.com/@TheThoroldPub>)
 - f) Accounting and payroll software. **SA** had contacted accountant who recommended Xero. This appeared to meet all our needs. SA to contact and arrange a meeting for early next year.
 - g) Book-keeping: **SA and MG** had met and MG now had electronic
 - h) Fund raising:
 - i) **SA (and MA)** have submitted grant applications to LNER, Bernard Sunley Trust and Screwfix.
 - ii) **MA** has also contacted Big Lottery to clarify regarding personal gain
 - iii) Princes Countryside Fund opens in January
 - iv) Lincolnshire CC are providing help with possible grantees.
 - v) Others to be considered include Sainsburys, Asda, Morrisons, Tesco, B&Q.
- ACTIONS:** **SA** to arrange weekly meeting of fund-raising team (SA, SM, MA)

SM to contact grant finder met at Peterborough to understand the process and how they work.

- i) Works Loan to assist with the pub renovation. **IT** had made some progress but had been unable to contact group he had met in Peterborough. Further investigations to be done **IT/RM**.
 - j) VAT registration. **SA** had registered electronically for VAT with a registration date of 1 Jan 2019.
- 3) Discussion of proposed interior layout. There was detailed discussions of the pros and cons of the various options. **PM** agreed to look at detailed interior design to assist with the decision for the next meeting. **SA** to ask PMacA to provide relevant drawing to PM in appropriate format.
- 4) Any other business:
- a) SA had registered the pub with BII. This was free for the first year.
 - b) Marston school and indicated that once the pub was open that wanted to have discussions about the pub providing school meals.
 - c) Suggested that fund raisers look at Lincolnshire Community Foundation.
- 5) The meeting closed at 9pm.