

## MINUTES

### TTA Management Committee Meeting Saturday 23rd February 2019 2pm, The Thorold followed by the Village Hall

#### Attendees:

Sandra Allen  
Mel Gardner  
Stephen Manuel  
Kevin O'Sullivan  
Fran Stephens  
Stuart Vickers

Tim Found  
Paul Mann  
Rob Morley  
Jason Scott  
Ian Tyler  
Imogen Sibley

#### Apologies:

Mel Ellerington

- 1) Imogen shared her thoughts on interior design and potential colour schemes for inside and out. **IS to prepare one concise design board to summarise colours, lighting, furniture etc so that we can move forward swiftly when we are ready.**
- 2) Position of the bar was discussed. Steel works had enabled the lounge and public bar to be a single area without the need for a pillar.
- 3) **Update from building sub-committee:** Completion of the initial building works will be by 28<sup>th</sup> February. PM had received another quote from a builder able to complete the remaining works by 22<sup>nd</sup> April. Quote to be circulated and decision on appointment to be made. Position of the bar agreed to be Option 1A (or similar). We should receive offer of extent of work to be completed pro bono in the management accommodation by 27<sup>th</sup> February with timescale for completion.  
RM and SA had contacted heating engineers/plumbers for quotes for updating heating and hot water supply. Anglian Water had been contacted about the possibility of making mains supply 22mm rather than standard 15mm.
- 4) **Update on kitchen options:** RM had obtained an updated quote to include a char-grill but also to use as much of the existing equipment as possible. Total cost including VAT £22,368 and this amount had been requested from Princes Countryside Trust. RM had also been advised that HCS could offer a lease-purchase option over 3 years and it was agreed that this was best option if we did not get grant money for the full amount. Lead-in times were provided to PM.  
**PM** to contact SKDC Environmental Health to get their input on plans for the kitchen and bar.
- 5) **Presentation on beer/wet supplier:** SM had had a number of discussions with wholesalers and had more planned (HB Clark, Small Beer, Batemans). He had also visited Oldershaw brewery and had a quote for cellar cooling. **Actions:** obtain a second quote for beer cooling. Get quotes from the 3 wholesalers. Bring recommendations for

company to install cellar cooling and wholesaler + lead brewer to next meeting.  
The was not support for appointing Inntuition for advice at this stage.

- 6) Marketing and image/branding.** JS presented some ideas on logo which were discussed. Based on feed-back JS to send limited options for agreement at the next meeting.
- 7) Update from the garden sub-committee:** KO'S to circulate design to MC for approval. Once approved we will need a costing to enable grants to be applied for/ local businesses to be approached for materials etc.
- 8) Update from Recruitment sub-committee:** TF reported that second job advert had closed yesterday. All candidates to be reviewed and short-list prepared for interviews in March/April. Job advert for shop manager to be prepared.
- 9) Key Fund loan and "holiday period":** Based on current aspiration to open at the end May 2019 there was no justification to extend the "holiday period" as all payments covered by current cashflow without hardship.
- 10) Minutes of the meeting on 7<sup>th</sup> February 2019 were approved.**
- 11) Any other Business:** SA to contact SKDC licensing to start process for buildings license.
- 12) The meeting finished at 6:15pm.**

**Dates for future meetings:**

Thursday 7th March

Thursday 21st March (TBC)

Thursday 4th April (TBC)