

MINUTES

TTA Management Committee Meeting Thursday 4th April 2019 7pm Oliander House, Main Street, Hougham, NG32 2JD

Attendees:

Sandra Allen
Tim Found
Stuart Vickers

Melanie Ellerington
Jason Scott

Apologies:

Stephen Manuel
Kevin O'Sullivan
Ian Tyler

Rob Morley
Fran Stephens

- 1) Minutes from 20th March were approved
- 2) It was noted that Paul Mann had resigned from the Management Committee for personal reasons. The Committee recorded its thanks to Paul for his service and will seek a replacement for the project management role.
- 3) Updates from sub-committees:
 - a) **Building sub-committee (including heating, plumbing and electrics) : SV**

Constructive Actions were continuing to work on the kitchen extension and had provided quotes for further work. It was noted that there had been some problems with quality of work conducted requiring some re-working and timescale had slipped. In view of the above and lack of success with grant funding it was agreed to that Constructive Actions should complete the kitchen extension but all further works to be cancelled at this stage.

Radiant Heating were making good progress with the plumbing and heating. Grantec Electrical will complete the survey over the week-end of 13-14th April. SA and SV had visited a working mens club in Lincoln that had been sold to be developed into shops and flats. There were 2 bars, one of which was considered to be suitable for The Thorold. It is less than 3 years old in solid oak but can be modified to taste/budget. Photographs were shared and the Committee asked SV to discuss with the owner a purchase price for the downstairs bar and disco booth (to have sufficient panels to allow the returns/end panels in the proposed design).
 - b) **Kitchen refit: RM**

Awaiting paperwork from HCS
 - c) **Beer/wet supplier: SM**

Suppliers will be visiting the pub w/c 15 April to survey the cellar and python. We will await the outcome of the survey prior to any work.

d) Marketing and image/branding. JS

There was discussion concerning table and seating lay-out to assist JS in creating list for items to be purchased for the refit.

e) Garden: KO'S

Further quotes for the hard landscaping had been obtained and these were approved. JS has a contact who may be able to provide stone for free – to follow up and share with KO'S/gardening committee.

f) Recruitment: TF/FS/RM

The recruitment week-end had been cancelled due to lack of response from the candidates. Most had accepted jobs elsewhere since applying. There were two couples who had requested discussion/follow-up.

g) Fund-raising/Finance: SA

First VAT return had been submitted (for a refund). Invoice for the Heritage Alive grant had been created in Xero and submitted to InvestSK for payment. Xero software had been moved to Cadwallader account in order to get 20% discount although this meant paying for a year in advance rather than monthly. An expenses claim form was in preparation.

A lot of work with grant applications was still ongoing. There had been success with InvestSK Heritage Alive (£4K awarded), Lincolnshire Coop Community Champions (final short-list), Princes Countryside Trust (short-listed), Power to Change Trade-up (in final short-list of 20 for 10 grants). Still awaiting outcome from ASDA. Grant applications to be prepared: LEADER (new round of funding with decisions by August), Calor (for the garden), Screwfix, Pub is the Hub (meeting on 18th April), Lincolnshire CDL (meeting 13th may), Awards4All.

h) Licensing: SA/RM

RM was attending personal license course in April and had applied for DBS screening

i) Compliance: Chair and team to be agreed for policies and procedures documentation.

- 4) Any other Business. KO'S, as Marston PC representative, had met with PO outreach to discuss the possibility of having a PO service in The Thorold. Meeting had gone very well and we had supplied answers to a number of follow-up questions. Preferred position was to the left of the front door and we would need to supply 6 sockets and either access to broadband or a dedicated phone line. We had indicated that we would not charge rent as we considered it to be an important service to supply to the villages. We are awaiting a decision.
The meeting closed at 9:15pm.

Dates for future meetings:

Wednesday 24th April

Thursday 16nd May

Wednesday 5th June