

## MINUTES

### TTA Management Committee Meeting Thursday 24th April 2019 7pm Oliander House, Main Street, Hougham, NG32 2JD

#### Attendees:

Sandra Allen  
Tim Found  
Kevin O'Sullivan

Melanie Ellerington  
Stephen Manuel  
Stuart Vickers

#### Apologies:

Rob Morley  
Ian Tyler

Fran Stephens  
Jason Scott

- 1) Minutes from the 4<sup>th</sup> April were approved
- 2) Updates from Sub-Committees:

#### a) Building sub-committee (including heating, plumbing and electrics): KOS

KOS reported that there has been no real improvement from the builders. Time-keeping is erratic, progress is minimal, and many of the jobs they had promised to complete by the extended deadline have not been started. It was agreed to wait until the 30<sup>th</sup> and then make a final decision. A decision on how much money they are owed will be made once we receive their final invoice.

SV mentioned that he had met today with a landlord who owns a pub along the A46 who is selling up and has a number of tables and chairs to get rid of. SV to investigate whether these would be of any interest to us.

SA reported that Radiant Heating cannot undertake any further works until the kitchen walls have been finished. They will however make a start on the central heating preparatory works. SA will chase the electrics report, as this has still not been received.

#### b) Kitchen refit: RM

SA confirmed that the money received from the Prince's Countryside Trust for the kitchen re-fit includes VAT.

#### c) Beer/wet supplier: SM

SM reported that the cellar survey has now been completed.

Simon Spencer (Empire Drinks) will ensure someone is present when Heineken are on site so that the pythons are all pulled through the ducting at the same time. The

keg and post-mix pythons will go in the 6in duct and the cask python will go in the in the 4in duct.

SM is to ask Batemans to remove any existing casks/kegs from the cellar.

Gas Direct are being difficult with regards to the CO2/propane supply. We are awaiting a call from their Sales Dept, but many need to seek out an alternative. SA to speak to Tim (lives on Coach Road) as he used to deliver for them.

It was agreed that Batemans will be the best supplier for the house wines, with the higher end bottles potentially being sourced elsewhere. The wine-tasting session has been confirmed with all involved.

**d) Marketing and image/branding: JS**

No update received.

**e) Garden: KOS**

The Committee confirmed that block paving for the garden is the preferred option. KOS will book in both Steve and Pete for a potential September start.

There is a potential grant available of £5k for the garden works, but we will not gain approval until mid-August.

SV to approach InTurf with regard to potentially helping out with the turfing.

**f) Recruitment: TF/FS/RM**

Nothing to report.

**g) Fund-raising/Finance: SA**

SA reported that we have been approved as Co-Op Community Champions. There is no money available up front, but we should receive a cheque in January 2020.

The Big Lottery Fund are putting our pre-application to panel on the 29<sup>th</sup> April. We will find out in May whether or not we will be allowed to submit a full application for the £70k grant. In addition, we had submitted the LEADER EOI and will hear in May if we can submit full application. This grant would be paid retrospectively, but we could obtain a short-term loan to pay for works up front.

SA circulated an updated costs/cashflow spreadsheet. This may need to be revised if the current builder is not renewed on the project. We may need to obtain revised quotes from both Potts and NSA.

SA to call Anglian Water regarding our bill. We still need to dig a trench to enable the larger pipe. SV is obtaining a quote for this work.

**h) Licensing: SA/RM**

RM attended a course on the 15<sup>th</sup> and will hear shortly as to whether or not he has passed.

**i) Compliance:**

Nothing to report, although see AOB.

**3) Any Other Business:**

Two new Committee members were proposed:

**Ann Barnabas (Marston)** – Ann has expressed willingness to join the Committee, and has particular experience in Compliance. SM offered to assist with the admin side of the Compliance project.

**Brent Richardson (Marston)** – Brent's bio was circulated. He works for QK and potentially has some very good contacts.

Both memberships were provisionally approved and they will be invited to the next meeting.

SV reminded the Committee that the bar we purchased now needs to be collected. This will potentially happen on the next Bank Holiday weekend.

The meeting closed at 8.15pm.

**Dates for future meetings:**

Thursday 16<sup>nd</sup> May

Wednesday 5<sup>th</sup> June