

## MINUTES

### TTA Management Committee Meeting Thursday 4th July 2019 7pm Oliander House, Main Street, Hougham, NG32 2JD

#### Attendees:

Sandra Allen  
Rob Morley  
Brent Richardson  
Ian Tyler

Tim Found  
Kevin O'Sullivan  
Jason Scotts  
Stuart Vickers

#### Apologies:

Anne Barnabas  
Stephen Manuel

Melanie Ellerington  
Fran Stephens

1) Minutes from 13th June were approved with minor corrections.

2) Updates from sub-committees:

a) **Building sub-committee (including heating, plumbing and electrics): SV, KO'S/BR**

Electrical contractors had been appointed and were due to start on 5<sup>th</sup> July with up to 3 weeks for first fit. Work had commenced on installing the bar and back bar.

John Hallam had completed inspection of the works done by Mr Robb and we were awaiting report.

There was discussion concerning sourcing materials for some of work to bar area to save on costs. **JS** advised he may be able to assist with plasterboard at discounted rate.

Old log burner with back boiler to be offered for sale via HAMES and NextDoor.

b) **Kitchen refit: RM**

HCS had advised there may be some discount available. Provisionally booked kitchen fit out for September with 2-week lead-in time.

c) **Beer/wet supplier: SM**

Batemans had offered to supply one cask of beer for the Hog Roast free of charge. It was suggested we will need at least 3 kegs and possibly a selection of bottled/canned lagers and ciders. **SM** to organise purchase.

A report on post-mix equipment and syrup supply had been provided and clearly documented how beneficial the deal was.

d) **Marketing and image/branding. JS**

Nothing to report.

**SA** reported that the £10,000 Power to Change Trade Up grant could be used on sales and marketing. This funding is dependent upon us increasing trading income and will be paid in instalments over the coming year.

**e) Garden: KO'S**

John Gardner was doing work in the garden free of charge in preparation for hard landscaping in September.

**f) Recruitment: TF/FS/RM**

Nothing to report

**g) Fund-raising/Finance: SA**

Our accountants are progressing with annual accounts 2018-2019.

**SA** to prepare report for Key Fund for period April - June 19.

We have had £6K of share investment in June and this allowed us to move forward with electrical works from available funds.

Estimates for remaining work which cannot be completed from remaining funds is around £130K. We have already spent approx £255K which means overall project costs are around £488K.

We had insufficient information and no guaranteed loan so did not submit LEADER application.

Big Lottery Reaching Communities: Aim to submit full application this month. New quotes are being requested/amended (need 3 like for like for all aspects)

SK Community Fund: Another grant that could give us £10K for equipment. Closing date 1 August.

Mel and Jo are organising Hog Roast on 17th August and hopefully may do a Quiz night in September.

**h) Licensing: SA/RM**

Nothing to report

**i) Compliance: Chair and team to be agreed for policies and procedures documentation.**

Nothing to report

**3) Any other Business**

TF provided a brief update on the situation with Mr Robb. The committee voted to reject Mr Robbs offer.

**Dates for future meetings:**

Thursday 25<sup>th</sup> July

Thursday 15<sup>th</sup> August